



## Functions Package 2008



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Here at the **Seaview Hotel** we strive to meet all of your individual function needs.

We cater for birthday & engagement parties, work functions, product launches, Christmas break-ups, dinners, fund-raising events, half or full day conferences and special events. We can provide a cost effective solution with a personal touch so please contact Emma to discuss your needs in detail and to supply you with a formal quote.

Please note that all detail contained within this package are correct at time of printing, although are subject to change without notice.

Function Location	Cocktail	BBQ	Sit Down	U-Shape	Theatre
Loft Bar & Balcony	200	150	80	40	80
Beergarden Grassed Section	200	150	-	-	-
Beergarden Vacant Sand Lot	500	500	-	-	-
Carpark Marquee	200	150	100	-	-

**\* Please note that functions booked in the Loft Bar and Balcony on a Friday or Saturday Evening are to be concluded by 8:30pm as the room is open to the public from 9pm**

## **FOOD PLATTERS**

**No Minimum**



**\$45.00 per small platter (10 people)**

**\$85.00 per large platter (20 people)**

### **Hot platters include:**

Mini Quiches  
Mini Pies  
Devilled Wing dings  
Meatballs  
Samosas  
Spring Rolls  
Calamari Rings  
Wontons  
Cheese Bites

### **Cold platters include:**

Water Crackers  
Tasty Cheese  
Olives  
Salami  
Gherkins  
Pickled Onions  
Guacamole Dip  
Semi-dried Tomatoes  
Artichokes

## **COCKTAIL MENU**

**Minimum 30 People**



**\$13.50 per person (5 choices)**

**\$16.50 per person (8 choices)**

**\$22.50 per person (12 choices)**

### **Choose from:**

Cajun Crumbed Prawns  
Smoked Salmon Melba Toasts  
Guacamole Dip and Crackers  
Satay Chicken Skewers  
Spiced Calamari Hot Crumbed  
Selection of Fresh Focaccia Breads  
Tempura Battered Vegetable Skewers  
Mini Quiches  
Fish Goujons w Lemon Aioli  
BBQ Flamed Grilled Meatballs  
Cajun Kangaroo, Melba Toast w Rosella Jam  
Curry Puffs

**BBQ MENU #1**  
**Minimum 20 People**



**\$19.90 per person**

**BBQ includes:**

Grilled Rib Fillet BBQ Steak  
Gourmet BBQ Sausages  
Onions  
Traditional Homemade Coleslaw  
Fresh Selection of seasonal Garden Salads  
Steamed Potatoes and Mint, tossed in a Mayonnaise Dressing Salad  
Fresh Bread Rolls  
Tomato Sauce, BBQ Sauce, Sweet Chilli Sauce and Sweet Soy Sauce

**BBQ MENU #2**  
**Minimum 20 People**



**\$25.00 per person**

**BBQ includes:**

Chicken Pieces marinated in Peanut Sauce  
Char Grilled Rib Fillet dusted w Cajun Spices  
Grilled Gourmet BBQ Sausages  
Steamed Potatoes and Mint, tossed in a Mayonnaise Dressing Salad  
Caesar Salad w Cos Lettuce, Bacon, Parmesan Cheese, Egg and Croutons  
Greek Salad w Tomatoes, Cos Lettuce, Olives, Feta Cheese tossed w an Italian Dressing  
Fresh Bread Rolls  
Tomato Sauce, BBQ Sauce, Sweet Chilli Sauce and Sweet Soy Sauce

**BBQ MENU #3**  
**Minimum 20 People**



**\$29.00 per person**

**BBQ includes:**

Marinated fresh Fish Fillet infused w Lemons & Limes and char baked  
BBQ Rib Fillet Marinated w Garlic & Rosemary  
Gourmet Char Chicken Breast infused w Lemon, Garlic, White Wine and served with a Salsa Sauce  
Tomato & Onion Salad  
Traditional Homemade Coleslaw  
Caesar Salad w Cos Lettuce, Bacon, Parmesan Cheese, Egg, Croutons and Caesar Dressing  
Greek Salad w Tomatoes, Cos Lettuce, Olives, Feta Cheese tossed with an Italian Dressing  
Hot Apple Crumble w Cream  
Fresh Bread Rolls  
Tomato Sauce, BBQ Sauce, Sweet Chilli Sauce and Sweet Soy Sauce

**Please note that the BBQ Menu is not available for Loft Functions Friday & Saturday nights**

## THE LOFT BUFFET MENU #1

Minimum 40 People



**\$32.50 per person**

### Buffet includes:

Choice of one Hot Roast served w Idaho Potatoes & a fresh seasonal vegetable medley:

Roast Beef w Red Wine Jus or

Roast Pork w Apple Sauce

Cold Meat selection of Fresh Chicken, Ham & Salami

#### *Salads Including:*

Traditional Coleslaw Salad

Tasty Potato Salad

Fresh Garden Salad

Fresh Bread Rolls

#### *Desserts Including:*

Cheese Cake

Sticky Date Pudding

Pouring Cream & Strawberry Coulis

Tea & Coffee

## THE LOFT BUFFET MENU #2

Minimum 40 People



**\$42.50 per person**

### Buffet includes:

Choice of two Hot Roasts served w Idaho Potatoes and a fresh seasonal Vegetable Medley:

Roast Beef w Red Wine Jus

Roast Lamb w Mint Sauce

Roast Pork w Apple Sauce

Freshly baked Fish w Lemon

Cold meats selection of fresh Chicken, Ham & Salami

#### *Salads including:*

Caesar Salad w Cos Lettuce, Bacon, Parmesan Cheese, Egg, Croutons and Caesar dressing

Greek Salad w Tomatoes, Cos Lettuce, Olives, Feta Cheese tossed with an Italian dressing

Traditional Coleslaw Salad

Tasty Potato Salad

Crisp Garden Salad

Fresh Bread Rolls

#### *Desserts Including:*

Cheese Cake

Sticky Date Pudding

Chocolate Mud Cake

Pouring Cream & Strawberry Coulis

Tea & Coffee

## THE STAND UP BUFFET MENU

*Stand up with Plates, Forks and Napkins*

**Minimum 20 People**



**\$25.50 per person**

### **Buffet includes:**

Selection of Wood Fired Pizza's

*Italiana:* Tomato Salsa, Mozzarella, Melenzani, Pepperoni, Kalamata Olives, Onion, Mushrooms and roasted Capsicum.

*Pollo Con Pepperonata:* Tomato Salsa, Mozzarella, Wood Fired Chicken, Marinated Artichokes, Grilled Eggplant, Onion and Mushrooms.

*Outriggers Tropicana:* tomato salsa, mozzarella Virginia ham and pineapple.

Focaccia Breads

Bruschetta

Pesto and Parmesan

Semi Dried Tomatoes and Olives

Hot Crumbed Calamari w Chilli Tartare

Antipasto Platter

Sun Dried tomatoes

Olives

Artichokes

Smoked Salmon

Fetta

Eggplant

Guacamole Dip

Water Crackers

Baguette Toasts

Fresh Garden Salad

### **DAY DELEGATE PACKAGE #1**

*Corporate half & full day functions*

**Minimum 15 People**



**\$19.50 per person (half day including lunch)**

**\$23.50 per person (full day including lunch)**

#### **Package includes:**

Continuous Tea & Coffee all day

Morning Tea including a selection of Tea Cakes, Slices & a Fresh Fruit platter

*A selection of three point lunch sandwiches including:*

Ham, Tomato, Cheese and Seeded Mustard

Egg, Lettuce and Mayo

Chicken, Cheese and Avocado

Tuna, Mayonnaise and Lettuce

Afternoon Tea including a selection of Short Bread Biscuits, Tea, Coffee and mixed jugs of Softdrink

### **DAY DELEGATE PACKAGE #2**

*Corporate half & full day functions*

**Minimum 15 People**



**\$24.50 per person (half day including lunch)**

**\$27.50 per person (full day including lunch)**

#### **Package includes:**

Continuous Tea & Coffee all day

Morning tea including a selection of Danishes, Lamingtons, a fresh Fruit Platter & fresh Orange Juice

*An Italian lunch including a selection of:*

Wood Fired Pizzas

Traditional Pasta dishes

Crisp Garden Salad

Jugs of mixed ice cold Softdrink

Afternoon Tea including a selection of Short Bread Biscuits, Tea, Coffee and fresh Juices

## TERMS & CONDITIONS

### Catering

Our extensive range of menus include gourmet BBQ, buffet, cocktail, day delegate packages, stand up buffet and platters. All of these menus and the beverage lists are available via our friendly function staff.

Your menu selection, times for serving, your chosen menu and final numbers are required *one week* prior to your function date. Payment is required seventy-two hours prior to the function date unless otherwise arranged with the Functions Manager. Function numbers can still increase up to twenty-four hours prior to the function commencing (although no decrease can be accepted) with additional payment required at this same time.

Food may not be purchased from any external source and brought on the premises. The only exception is a cake to celebrate the occasion, which must be authorised prior to your function commencing. Kindly advise the Functions Manager of any expected deliveries.

### Beverages

Beverages can be based on consumption or a bar tab. You simply advise a bar tab amount and advise us of the beverages to be available for your guests. The Function Manager will monitor this throughout the function and liaise with you. Our beverage price lists are available on request.

All Seaview Hotel staff are trained in the Responsible Service of Alcohol. It is the Hotel's policy that all staff follow through on any possible breach of code.

Beverages may not be purchased from external source and bought onto the premises. This includes from our on site retail outlets.

### Decorating & Theme

The Seaview Hotel will provide standard decorations for all occasions inclusive of the menu price. We are happy to provide more elaborate decorations for you, however, that would incur an additional cost. Should you wish to decorate your own function, please pre-arrange room access with the Functions Manager. Kindly also advise us of any expected deliveries or companies booked to theme your function.

### Room Hire

Most functions at the Seaview Hotel will be subject to room hire, which assists in capturing costs associated with set up, furniture or cloth hire, cleaning, etc. The size, day and location of your function will determine this fee and the Functions Manager will provide a fixed cost when booking your function.

### Payment

Payment can be made by Cash, EFTPOS or by Credit Card (phone or in person) – please see attached form at the end of this document. If paying in person an appointment needs to be arranged with the Functions Manager to organise a suitable time.

Pricing listed throughout this document are inclusive of GST and the included menus are subject to change without notice. Once your deposit is paid however, the pricing applicable for any food menus will remain current for a period of three months. Beverage prices are subject to change without notice and are based on applicable increases.

### Unforeseen Circumstances

In the event of inability to comply with any of the provisions of this contract by virtue of cessation or interruption of electricity or gas supplies, industrial disputes, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident the venue reserves the right to cancel any booking or refund any deposit without notice.

### Cancellations

The deposit paid is non refundable, however, it is transferable to another date should you give at least one month's notice. Should your function be cancelled within 1 week from the function date, full payment of catering and room hire is still required for the confirmed numbers and any deposit will be forfeited.

### Confirmation

Please read all of the above terms and conditions, sign the attached confirmation letter and return to the functions manager (email [admin@seaviewhotel.com.au](mailto:admin@seaviewhotel.com.au) or fax 47714368).

Thank you again for choosing the Seaview Hotel for your upcoming function. We look forward to assisting in making your event an enjoyable one.



# CONFIRMATION LETTER

Function Name: \_\_\_\_\_

Function Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Function Time: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Other Contact: \_\_\_\_\_

**Function Location:**

- Loft Bar
- Beergarden (Rear)
- Marquee (Carpark)

**Function Package:**

- Food Platters
- Cocktail Menu
- Stand Up Buffet Menu
- BBQ Menu
- The Loft Buffet Menu
- Day Delegate Package

Function Patron Numbers: \_\_\_\_\_

Function Food Charge/Head (\$): \_\_\_\_\_

Function Food Charge (\$): \_\_\_\_\_

Room Hire Charge (\$): \_\_\_\_\_

Total Function Charge (\$): \_\_\_\_\_

**Form of Payment:**

- Cash
- Eftpos
- Visa/Mastercard/Bankcard (circle one)
- AMEX/Diners
- Bank Cheque

**Credit Card Payment Only:**

Name on Card: \_\_\_\_\_

Card Number: \_\_\_\_\_

Card Expiry Date: \_\_\_\_\_

Amount to be Charged: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_

**Special Requirements:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have read and accept the terms and conditions as set out in the Seaview Hotels Function package

Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_